

REPORT OF THE AUDITOR OF PUBLIC ACCOUNTS AUDIT EXAMINATION OF THE CALDWELL COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1999

EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS WWW.KYAUDITOR.NET

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CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS



Edward B. Hatchett, Jr. Auditor of Public Accounts

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
Mike Haydon, Secretary, Revenue Cabinet
Honorable Van Knight, Caldwell County Judge/Executive
Members of the Caldwell County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and fund balances arising from cash transactions of Caldwell County, Kentucky, as of June 30, 1999, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Caldwell County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Fiscal Court Audits</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Caldwell County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and laws of Kentucky. Consequently, certain revenues and the related assets are recognized when received rather than when earned and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balances arising from cash transactions of Caldwell County, Kentucky, and the related statement of cash receipts, cash disbursements, and changes in cash balances as of and for the year ended June 30, 1999, in conformity with the cash basis of accounting described above.

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
Mike Haydon, Secretary, Revenue Cabinet
Honorable Van Knight, County Judge/Executive
Members of the Caldwell County Fiscal Court

Our audit was performed for the purpose of forming an opinion on the financial statements of Caldwell County, Kentucky, taken as a whole. The information provided on the accompanying schedules is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the financial statements taken as a whole.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated March 20, 2000, on our consideration of Caldwell County, Kentucky's compliance with certain provisions of laws, regulations, contracts, and grants, and internal control over financial reporting.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - March 20, 2000

CALDWELL COUNTY OFFICIALS

Fiscal Year Ended June 30, 1999

Van Knight County Judge/Executive

James Miller County Attorney
Toni Watson County Clerk

Joann Newsom Circuit Court Clerk

Stan Hudson Sheriff
Calvin Trusty Jailer

Jimmy Wallace Property Valuation Administrator

Dotty Duncan County Treasurer

Eddie Pennington Coroner
Ricky Cartwright Magistrate
Charles Tinsley Magistrate
Sandy Boaz Magistrate
George Kilgore Magistrate

STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

CALDWELL COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

June 30, 1999

Assets and Other Resources

٨	ccatc	
\mathcal{A}	ssets	

General Fund:		
Cash	\$	213,013
Road and Bridge Fund:	Ψ	213,013
Cash		331,736
Jail Fund:		331,730
Cash		19,594
Jail Commissary Fund:		17,371
Cash		9,555
Local Government Economic Assistance Fund:		7,555
Cash		14,550
Grant Fund:		1 1,000
Cash		10,000
Ambulance Fund:		,
Cash		1,838
Occupational Tax Fund:		,
Cash		374,302
Voted Hospital Bond Fund:		,
Cash - Paying Agent (Note 5)		2,670
State Local Finance Officer (Note 5)		65,808
General Obligation Bond Fund:		
Escrow Account		
Cash (Note 6)		1,260,898
Sinking Account		
Cash		13,066
Payroll Revolving Account:		
Cash		703
Other Resources		
General Fund:		
General Obligation Refunding Bonds-		
Amounts to be Provided in Future Years for Bond Principal Payments (Note 7)		3,175,000
Amounts to be Provided in Future Years for KACoLT Capital Lease-		
Lease Principal Obligations (Note 8)		173,000
Ambulance Fund		
Amounts to be Provided in Future Years for KACoLT Capital Lease-		
Lease Principal Obligations (Note 8)		257,000
Occupational Tax Fund:		
Kentucky Area Development District Loan - Loan Principal Payments (Note 9)		200,000
Total Assets and Other Resources	\$	6,122,733

CALDWELL COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

June 30, 1999 (Continued)

Liabilities and Fund Balances

Liabilities

General Fund:	
General Obligation Refunding Bonds-	
Bond Principal Not Matured (Note 7)	\$ 3,175,000
KACoLT Capital Lease Principal Obligations-	
Courthouse Annex (Note 8)	173,000
Ambulance Fund:	
KACoLT Capital Lease Principal Obligations-	
Ambulance Service Building (Note 8)	257,000
Occupational Tax Fund:	
Kentucky Area Development District Loan-	
Loan Principal (Note 9)	200,000
Voted Hospital Bond Fund:	
Interest Matured and Unpresented (Note 5)	2,670
Payroll Revolving Account	703
Fund Balances	
Reserved:	
Jail Commissary Fund	9,555
Grant Fund	10,000
Ambulance Fund	1,838
Occupational Tax Fund	374,302
Voted Hospital Bond Fund	65,808
General Obligation Bond Fund	1,273,964
Unreserved:	
General Fund	213,013
Road and Bridge Fund	331,736
Jail Fund	19,594
Local Government Economic Assistance Fund	14,550
Total Liabilities and Fund Balances	\$ 6,122,733

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

CALDWELL COUNTY STATEMENT OF CASH RECEIPTS. CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

Fiscal Year Ended June 30, 1999

Cash Receipts		cals emorandum ly)	Ger Fun		ad and dge nd	Jail Fund	
Schedule of Operating Revenue Transfers In Bond Proceeds	\$	2,518,797 262,425 3,175,000	\$	771,445 22,975	\$ 1,014,619	\$	119,610 85,000
Interest Income Transfers from 1996 Debt Service Kentucky Advance Revenue Program Loan Proceeds Jail Commissary Fund Receipts		13,205 274,930 523,070 200,000 8,683		291,910	231,160		
Total Cash Receipts	\$	6,976,110	\$	1,086,330	\$ 1,245,779	\$	204,610
Cash Disbursements							
Comparative Schedule of Final Budget and Budgeted Expenditures Transfers Out Defeased 1996 Bond Series Hospital Borrowed Money Repaid Bond Underwriters Fee Capital Lease Payments	\$	2,695,919 262,425 1,511,096 646,325 31,750 26,000	\$	743,671 179,450	\$ 770,975	\$	218,407
Kentucky Advance Revenue Program Repaid Jail Commissary Fund Expenditures		523,070 8,702		291,910	231,160		
Total Cash Disbursements	\$	5,705,287	\$	1,226,031	\$ 1,002,135	\$	218,407
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 1998*	\$	1,270,823 1,046,207	\$	(139,701) 352,714	\$ 243,644 88,092	\$	(13,797) 33,391
Cash Balance - June 30, 1999*	\$	2,317,030	\$	213,013	\$ 331,736	\$	19,594

^{*} Cash Balance Includes Investments

The accompanying notes are an integral part of the financial statements.

CALDWELL COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1999

(Continued)

Jail Commissa Fund	E ry A	Eco	vernment nomic istance	Grai Fund		Am Fur	ibulance	Oc Ta Fu		Vote Hosp Bond Fund	ital I	General Obligation Bond Fund
\$		\$	148,549 35,000	\$	85,887 10,000	\$	76,119 84,450	\$	302,568 25,000	\$		\$ 3,175,000 13,205 274,930
8,6	83								200,000			
\$ 8,6	83 3	\$	183,549	\$	95,887	\$	160,569	\$	527,568	\$	0	\$ 3,463,135
\$		\$	136,800 35,000	\$	85,887	\$	144,677	\$	595,502 47,975	\$		\$ 1,511,096 646,325 31,750
8,70	02						15,000					
\$ 8,7	02 _	\$	171,800	\$	85,887	\$	159,677	\$	643,477	\$	0	\$ 2,189,171
\$ (9,5	,	\$	11,749 2,801	\$	10,000	\$	892 946	\$	(115,909) 490,211	\$	0 68,478	\$ 1,273,964
\$ 9,5	55 5	\$	14,550	\$	10,000	\$	1,838	\$	374,302	\$	68,478	\$ 1,273,964

CALDWELL COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 1999

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Caldwell County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Jail Commissary Fund as part of the reporting entity.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts.

C. Basis of Accounting

The financial statements were prepared on a cash basis of accounting pursuant to Kentucky Revised Statute (KRS) 68.210 as recommended by the State Local Finance Officer. Consequently, certain revenues and related assets are recognized when received rather than when earned and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts.

D. Legal Compliance - Budget

The Caldwell County budget is adopted on a cash basis of accounting and laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

CALDWELL COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

Note 1. (Continued)

E. Cash and Investments (Continued)

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 8.22 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is present in the Kentucky Retirement Systems' annual financial report.

Note 3. Deposits

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of June 30, 1999, the county's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bonds which named the county as beneficiary/obligee on the bonds.

CALDWELL COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

Note 4. Receivable

The county loaned \$400 to the County Clerk on January 1, 1994, for the purpose of establishing a change fund. The money is to be returned to the county when she leaves office.

Note 5. Voted Hospital Bond Issue

The State Local Debt Officer shows \$2,670 of coupons matured and unpresented as of June 30, 1997. However, the local paying agent, Farmer's Bank and Trust Company, has only \$2,385 on deposit to pay the outstanding coupons, a difference of \$285. As of June 30, 1999, the State Local Debt Officer shows \$65,808 on deposit with the State Treasurer. This amount was refunded to the county on July 26, 1999.

Note 6. Public Hospital Corporation First Mortgage Refunding Revenue Bonds, Series 1996

On January 2, 1997, the Caldwell County Fiscal Court issued bonds in the amount of \$1,835,000 for the purpose of refunding a Series 1988 bond issue in the amount of \$1,800,000, to defray the cost of issuance and to fund a Debt Service Reserve Fund. A release of the county's obligations relating to the Series 1988 bonds was recorded in the Clerk's office on January 2, 1997.

On May 11, 1999 the Caldwell County Fiscal Court approved the General Obligation Refunding Bonds, Series 1999 for \$3,175,000. The proceeds from these bonds were for the purpose of refunding the Series 1996 bonds and payment of short-term indebtedness of the hospital.

On June 30, 1999, the Caldwell County Fiscal Court deposited \$1,511,096 with the escrow agent, First Bank and Trust for the defeasance of the outstanding bonds from the Public Hospital Corporation First Mortgage Refunding Revenue Bonds, Series 1996. This amount in addition to the amount transferred from the debt service fund, has been determined to meet all bond and interest payments scheduled to mature on and after January 1, 2000 to and including January 1, 2007.

Note 7. General Obligation Refunding Bonds, Series 1999

On June 30, 1999 the Caldwell County Fiscal Court issued bonds in the amount of \$3,175,000 as reflected in Note 6. Interest on the bonds is payable each January 1 and July 1, beginning January 1, 2000. The bonds were issued in principal amounts of \$5,000 and integral multiples thereof and mature at various dates beginning January 1, 2000 through January 1, 2024. The bonds are subject to redemption prior to maturity.

Note 7. General Obligation Refunding Bonds, Series 1999 (Continued)

Bonds and interest outstanding as of June 30, 1999:

Due Date	Interest	Principal		
2000	\$ 94,618	\$	130,000	
2001	156,677		70,000	
2002	153,703		70,000	
2003	150,728		75,000	
2004	147,390		80,000	
2005-2024	1,768,882		2,750,000	
Totals	\$ 2,471,998	\$	3,175,000	

Note 8. Capital Leases

A. Courthouse Annex

On February 15, 1995, the county entered into the following 15 year KACoLT capital lease for the construction of the courthouse annex.

Principal Maturity Dates

Fiscal Year	 Scheduled Interest	Scheduled Principal		
	_			
2000	\$ 11,278	\$	12,000	
2001	10,473		12,000	
2002	9,639	13,000		
2003	8,766		13,000	
2004	7,838		15,000	
2005-2010	23,295		108,000	
	<u> </u>	·	•	
Totals	\$ 71,289	\$	173,000	

CALDWELL COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

Note 8. Capital Leases (Continued)

B. Ambulance Service Building

On April 12, 1996, the county entered into the following 15 year KACoLT capital lease for the construction of an ambulance service building.

Principal Maturity Dates

Fiscal Year	~	cheduled Interest	Scheduled Principal		
2000	\$	15,956	\$	16,000	
2001		14,910		17,000	
2002		13,800		18,000	
2003		12,626		19,000	
2004		11,388		20,000	
2005-2011		39,734		167,000	
			-		
Totals	\$	108,414	\$	257,000	

Note 9. Long-Term Loan Agreement

On April 14, 1999 the Caldwell County Fiscal Court entered into a KADD 1996 Small Issuer's Loan Agreement with Fifth Third Bank Corporation Trust, for the purpose of purchasing a fire truck. The loan amount of \$200,000 is payable with interest of 4.96% for 10 years.

Principal Maturity Dates

Fiscal Year	Scheduled Interest	Scheduled Principal		
2000	\$ 9,724	\$	16,000	
2001	8,921		16,800	
2002	8,077		17,600	
2003	7,192		18,600	
2004	6,260		19,400	
2005-2009	 15,614		111,600	
	 _			
Totals	\$ 55,788	\$	200,000	

CALDWELL COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

Note 10. Commitments and Contingencies

The county has entered into a lease agreement with the Kentucky Area Development Districts Financing Trust for \$600,000 at an interest rate of 5.52% to construct an economic speculation building. The lease requires interest payments of \$16,560 in May and November through November 1999. At that time, the principal is due. The Industrial Development Authority has agreed to make the payments to the county.

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COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

CALDWELL COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

Fiscal Year Ended June 30, 1999

	Budgeted Operating		Actu	ıal rating	Over (Under)			
Budgeted Funds	Revenue		Revenue			Budget		
Conoral Fund	\$	690 004	\$	771 115	\$	01 451		
General Fund	Ф	689,994	Ф	771,445	Ф	81,451		
Road and Bridge Fund		931,584		1,014,619		83,035		
Jail Fund		113,701		119,610		5,909		
Local Government Economic Assistance Fund		155,069		148,549		(6,520)		
Grant Fund		1,000,000		85,887		(914,113)		
Ambulance Fund		99,432		76,119		(23,313)		
Occupational Tax Fund		114,500		302,568		188,068		
Totals	\$	3,104,280	\$	2,518,797	\$	(585,483)		
Reconciliation								
Total Budgeted Operating Revenue Above Add:					\$	3,104,280		
Budgeted Prior Year Surplus						968,155		
Lease Proceeds						200,000		
Borrowed Money						523,070		
Less: Other Financing Uses						(549,070)		
2000. Care I maneing Coop					-	(5.15,070)		
Total Operating Budget Per Comparative Schedule								
Of Final Budget and Budgeted Expenditures					\$	4,246,435		

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CALDWELL COUNTY SCHEDULE OF OPERATING REVENUE

Fiscal Year Ended June 30, 1999

	Tota (Me	morandum	Gen Fun		Road Bridg Fund	ge .	Jail F	und
Revenue From Local Taxes								
and Excess Fees								
Sheriff:								
Taxes	\$	362,893	\$	362,893	\$		\$	
Excess Fees - 1998		140,276		140,276				
County Clerk:								
Deed Transfer Tax		21,708		21,708				
Delinquent Taxes		4,974		4,974				
Excess Fees - 1998		37,440		37,440				
Tangible Personal Property Taxes:								
Other Counties		6,071		6,071				
County Clerk		58,409		58,409				
Occupational Employment Tax		218,434						
Net Profit Tax		67,715						
Telephone Tax - E-911		46,760						
In Lieu of Taxes:								
Tennessee Valley Authority		12,754		12,754				
Electric Plant Board		6,402		6,402				
Other in Lieu Revenue		3,980		3,980				
Totals	\$	987,816	\$	654,907	\$	0	\$	0
U.S. Treasurer								
Housing Prisoners	\$	400	\$	0	\$	0	\$	400
Federal Receipts - State Treasurer								
Disaster and Emergency Assistance	,t-		_		.		.	
Grants - Coordinator Salary	\$	650	\$	650	\$		\$	
Community Development Block		05.005						
Grants - Water Lines		85,887						
Disaster and Emergency Assistance		10 111				10 111		
Grant - 1997 Flood Relief		12,111				12,111		

Local			
Government			
Economic			Occupational
Assistance	Grant	Ambulance	Tax
Fund	Fund	Fund	Fund
\$	\$	\$	\$

218,434 67,715 46,760

\$ 0 \$ 0 \$ 46,760 \$ 286,149 \$ 0 \$ 0 \$ 0 \$ 0

\$ \$

85,887

	Tot (M On	emorandum	General Fund		Road and Bridge Fund		Jail Fund	
<u>Federal Receipts - State Treasurer</u> (Continued)								
Federal Disaster and Emergency Services/Emergency Management								
Agency Reimbursement		11,089	\$		\$	11,089	\$	
Totals	\$	109,737	\$	650	\$	23,200	\$	0
Kentucky State Treasurer								
Jail:								
Allotments	\$	47,135	\$		\$		\$	47,135
Medical Allotments		3,429						3,429
Driving Under The Influence Fees		2,594						2,594
Housing State Prisoners		3,330						3,330
Court Costs and Jail Operation		8,525						8,525
Jail Contract with Other Counties		37,560						37,560
Other County Reimbursements		2,550						2,550
Class-D Felon Revenue		1,023						1,023
County Road Aid		607,024				607,024		
Truck License Distribution		161,449				161,449		
Election Expense Reimbursement		6,630		6,630				
Courthouse Rental - Administrative								
Office of the Courts		63,930		63,930				
Refunds:								
Legal Process Tax		89		89				
Drivers Licenses		1,398				1,398		
Dog Licenses		10		10				
Severance Taxes:								
Coal		31,896						
Mineral		78,754						
Board of Assessments		200		200				
Grants:								
Police Incentive Pay		8,645		8,645				
Transportation Grant		200,000				200,000		
Totals	\$	1,266,171	\$	79,504	\$	969,871	\$	106,146

Local

Government

EconomicOccupationalAssistanceGrantAmbulanceTaxFundFundFundFund

\$ \$ \$ \$ \$ 0 \$ 85,887 \$ 0 \$

\$ \$

31,896 78,754

\$ 110,650	\$ 0	\$ 0	\$ 0

	(N	otals Iemorandum nly)	General Fund		Road and Bridge Fund		<u>Ja</u>	il Fund
Miscellaneous Revenue								
Interest	\$	51,453	\$	16,196	\$	16,887	\$	857
Circuit Court Clerk:								
Boarding Fees		7,413						7,413
Jail:								
Telephone Commission Refunds		2,053						2,053
Jail Bond Acceptance Fees		2,170						2,170
Rent:								
Probation/Miller		5,319		5,319				
American General		3,000		3,000				
Princeton - Caldwell Development								
Authority Interest		33,120						
Dog Tag Sales		35		35				
Licenses and Permits:								
Electrical Inspector		1,600		1,600				
Cable TV Franchise		2,968		2,968				
Charges for Services:								
Ambulance Service		29,281						
Insurance Reimbursements		6,823		5,726		1,097		
Miscellaneous Items		9,438		1,540		3,564		571
								_
Totals	\$	154,673	\$	36,384	\$	21,548	\$	13,064
Total Operating Revenue	\$	2,518,797	\$	771,445	\$	1,014,619	\$	119,610

Local									
Govern	ment								
Econon	nic				Occi	ıpational			
Assista	nce	Grant	Ambul	ance	Tax	Tax			
Fund		Fund	Fund		Fund	l			
\$	1,016	\$	\$	78	\$	16,419			

33,120

		29,281	
 3,763	 	 	
\$ 37,899	\$ 0	\$ 29,359	\$ 16,419
\$ 148,549	\$ 85,887	\$ 76,119	\$ 302,568



COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

CALDWELL COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1999

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND						
General Government						
Office of County Judge/Executive:						
Salaries-	\$	55 227	\$	55 227	\$	
County Judge/Executive Finance Officer Salary	Ф	55,227 15,500	Ф	55,227 14,904	Þ	596
Association Dues		825		825		390
Postage		1,000		757		243
Office Materials and Supplies		1,000		914		86
New Office Equipment		3,195		3,026		169
Telephone		3,000		2,699		301
Travel		1,327		1,327		
Office of County Attorney:						
Salaries-						
County Attorney		12,000		11,430		570
Secretaries		6,057		5,824		233
Other Salaries		3,528		3,392		136
Postage		604		604		
Telephone		2,200		2,025		175
New Office Equipment		3,000		3,000		
Office of County Clerk:						
County Clerk Salary		325		325		
Printing and Binding		3,000		1,956		1,044
Tax Bill Preparation		4,500		3,354		1,146
Office of Sheriff:						
Salaries-						
Sheriff		51,415		51,415		
Deputies		66,500		59,185		7,315
KLEFPF Deputies		11,000		8,084		2,916
Advertising Tax Bills		2,000		1,223		777
Bond		3,500		2,797		703

	TP! 1				Under	
	Final		Budgeted Expenditures		(Over)	
GENERAL FUND (Continued)	Budget		Expen	unures	Budget	
General Government (Continued)						
Office of Sheriff: (Continued)						
Copier Lease	\$	276	\$	276	\$	
Prisoner Transport		3,000		2,643		357
Jury Meals		500		47		453
Computer		700		475		225
Materials and Supplies		1,500		1,428		72
New Motor Vehicles		25,000		23,895		1,105
Vehicle Gas and Oil		4,000		3,636		364
Vehicle Maintenance		5,000		3,350		1,650
Tires and Tubes		1,500		941		559
Uniforms		1,650		1,630		20
Safety Vests		2,500		1,992		508
Association Dues		400		322		78
Travel		669		669		
Postage		3,385		3,288		97
Telephone		4,000		3,366		634
Radio Repair		8,500		6,940		1,560
Miscellaneous		1,500		1,378		122
Fiscal Court:						
Magistrates-						
Salaries		28,800		24,194		4,606
Expense Allowance		3,600		3,000		600
Association Dues		600		533		67
Office Materials and Supplies		200		167		33
Franchise Tax Refund		4,186		4,186		
Travel		4,527		4,527		
Office of Property Valuation Administrator:						
Telephone		2,500		2,189		311
Statutory Contribution		14,667		13,778		889

	Final Budget		Budge Expen	eted aditures	Under (Over) Budget	
GENERAL FUND (Continued)						
General Government (Continued)						
Office of Board of Assessment Appeals:						
Per Diem	\$	800	\$	400	\$	400
Office of County Treasurer:						
County Treasurer Salary		29,700		28,558		1,142
Bond		625		609		16
Computer Support		600		600		
Office Materials and Supplies		1,000		204		796
New Office Equipment		1,000		934		66
Postage		1,300		1,253		47
Telephone		1,000		570		430
Travel		500				500
Office of Tax Administrator:						
Computer Support		600		600		
Printing, Stationery, and Forms		600		493		107
County Law Library:						
Law Librarian Salary		600		550		50
Elections:						
Per Diem-						
Election Commissioners		1,660		1,640		20
Election Officers		9,000		7,728		1,272
Voting Places		500		420		80
Election Supplies		3,000		355		2,645
Election Printing		15,000		11,642		3,358
Miscellaneous Expense		1,226		1,226		
Economic Development:						
Pennyroyal Contribution		1,000		1,000		

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)						
General Government (Continued)						
Courthouse:						
Salaries-						
Janitor	\$	18,443	\$	17,840	\$	603
Other Salaries		1,046		1,046		
Pest Control		348		312		36
Janitorial Supplies		9,000		8,696		304
Copier Lease		4,700		4,626		74
Copier Supplies		2,170		2,057		113
Materials and Supplies		800		719		81
Uniform Rental		500		365		135
Rose and Garden Club		1,300		1,300		
Trash Pick-up		3,000		2,912		88
Renewals and Repairs		10,000		8,848		1,152
Telephone		685		601		84
Utilities		30,000		26,140		3,860
Other County Properties:						
Annex Building:						
Janitor Salaries		3,247		3,231		16
Pest Control		204		192		12
Janitorial Supplies		855		855		
Materials and Supplies		700		655		45
Renewals and Repairs		608		534		74
Utilities		4,500		4,335		165
Miscellaneous		100				100
Protection to Persons and Property						
Housing and Safety Inspection:						
Electrical Inspector Salary		1,600		1,600		

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)						
Protection to Persons and Property (Continue	d)					
Disaster and Emergency Services: Director Salary Program Support	\$	2,601 2,000	\$	2,384 1,491	\$	217 509
Emergency Dispatch Service: Program Support		5,000		5,000		
Forestry Fire Protection: Kentucky State Treasurer		1,830		1,826		4
Office of Public Defender: Contribution		1,654		1,654		
General Health and Sanitation						
Dog Control:						
Salaries Animal Shelter Contract		8,000 2,100		7,693 2,100		307
Miscellaneous		500		122		378
Water Lines:						
Construction Cost		40,000		40,000		
Soil and Water Conservation: Contribution		16,000		16,000		
Social Services						
Services to Children and Youth: Contribution		4,500		4,500		

			Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)						
Recreation and Culture						
Parks: Contribution	\$	16,000	\$	16,000	\$	
County Museum: Railroad Museum		500				500
<u>Debt Service</u>						
Borrowed Money: Kentucky Advance Revenue Program - Interest KaColt Capital Lease-		6,386		6,386		
Annex Interest		10,251		10,251		
Capital Projects						
Industrial Foundation: Contribution		18,000		18,000		
<u>Administration</u>						
General Services:						4.0
Advertising Auditing Services		4,000 15,800		2,722 15,635		1,278 165
Legal Fees Lock Box and Supplies		500 358		148 358		352
Insurance Sheriff's Liability Insurance Membership - ADD		18,000 3,814 1,931		15,586 3,814 1,931		2,414
Membership - KACO Miscellaneous		800 1,500		800 1,433		67

	Final Budg		geted enditures	Under (Over) Budget	
GENERAL FUND (Continued)					
Administration (Continued)					
Contingent Appropriations:					
Reserve for Transfers	\$	130		\$	130
Fringe Benefits:					
County Contributions-					
Social Security		18,775	17,692		1,083
Medicare		4,390	4,138		252
Retirement		24,213	22,590		1,623
KLEPF Deputies Retirement		1,000	687		313
Life Insurance		2,160	1,054		1,106
Health Insurance		27,000	25,655		1,345
Worker's Compensation		9,000	6,533		2,467
Unemployment Insurance		924	 699		225
Total Operating Budget	\$	806,997	\$ 743,671	\$	63,326
Other Financing Uses:					
Borrowed Money					
KaColt Capital Lease-					
Courthouse Annex		11,000	11,000		
Kentucky Advance Revenue Program-		,	,		
Principal		291,910	 291,910	·	
Total General Fund	\$	1,109,907	\$ 1,046,581	\$	63,326
ROAD AND BRIDGE FUND					
General Government					
Fiscal Court:					
Magistrates or Commissioners-					
Expense Allowance	\$	3,600	\$ 1,500	\$	2,100

	Final Budget	Ĭ	Budge Expen	eted ditures	Under (Over) Budget	
ROAD AND BRIDGE FUND (Continued)						
Roads						
Office of Road Supervisor/Engineer:						
Road Supervisor Salary	\$	23,175	\$	21,392	\$	1,783
Office Materials and Supplies		200		103		97
Telephone		1,100		1,016		84
Road Maintenance:						
Salaries-						
Road Deputy		18,411		17,958		453
Road Labor		118,450		100,215		18,235
Rock Hauling		25,000		7,245		17,755
Asphalt		386,345		294,753		91,592
Flood Repairs (FEMA)		11,090		4,958		6,132
Crushed Stone and Gravel		60,000		50,013		9,987
Cleaning Supplies		1,000		520		480
Diesel Fuel		7,000		5,938		1,062
Gasoline		4,000		1,944		2,056
General Construction Materials		51,000		29,075		21,925
Machinery and Equipment-						
Repairs		23,137		21,140		1,997
New Road Machinery		6,465		6,304		161
Materials		10,000		7,855		2,145
Deputy's Vehicle Gasoline		2,500		1,186		1,314
Pipes		10,000		8,192		1,808
Repair and Maintenance-						
Deputy's Radio		500				500
Deputy's Vehicle		2,000		1,059		941
Signs		4,500		4,126		374
Shop Tools		2,000		1,790		210
Equipment - Tractor/Mower		56,937		56,937		
Motor Vehicle		30,920		30,820		100
Tires and Tubes		5,000		3,717		1,283
Deputy's Tires and Tubes		800		15		785

	Final Budget	Final Budgeted (Over		Č		_		
ROAD AND BRIDGE FUND (Continued)								
Roads (Continued)								
Road Maintenance: (Continued)								
Uniforms	\$	4,000	\$	3,100	\$	900		
Registration/Travel		480		477		3		
Conventions/Meetings		500		182		318		
Utilities		3,800		3,250		550		
Deputy's Miscellaneous		1,000		957		43		
Debt Service								
Borrowed Money:								
Kentucky Advance Revenue Program-								
Interest		5,057		5,057				
Capital Projects								
Bridges:								
Contracted Construction		7,500		829		6,671		
Streets and Highways:		10,000		9,996		4		
Contracted Construction								
Administration								
General Services:								
Bank Charges		200				200		
Advertising		1,400		1,392		8		
Legal Fees		500		369		131		
Insurance		8,000		7,506		494		
Miscellaneous		1,100		1,028		72		
Contingent Appropriations:								
Reserve for Budget Transfers		47,447				47,447		

			Budgeted Expenditures		Unde (Ove Budg	er)
ROAD AND BRIDGE FUND (Continued)						
Administration (Continued)						
Fringe Benefits: County Contributions- Retirement	\$	11,500	\$	9,262	\$	2,238
Social Security Deputy's Social Security Life Insurance Health Insurance Worker's Compensation Unemployment Insurance		10,835 2,772 3,674 17,690 15,521 1,570		8,986 2,230 1,849 17,643 15,521 1,570		1,849 542 1,825 47
Total Operating Budget	\$	1,019,676	\$	770,975	\$	248,701
Other Financing Uses: Kentucky Advance Revenue Program- Principal		231,160		231,160		
Total Road and Bridge Fund	\$	1,250,836	\$	1,002,135	\$	248,701
JAIL FUND						
<u>Protection to Persons and Property</u>						
Office of Jailer: Personnel Services- Salaries- Jailer	\$	37,500	\$	36,254	\$	1,246
Jail Personnel		108,150		81,636		26,514
Operations- Cleaning Supplies Food Preparation/Serving Supplies Food		4,000 500 15,000		3,302 476 10,682		698 24 4,318

	Final Budget		Budgeted Expenditures		Under (Over) Budget					
JAIL FUND (Continued)										
Protection to Persons and Property (Continued)										
Operations-(Continued)										
Gasoline	\$	2,000	\$	1,665	\$	335				
Jail Linens		500		171		329				
Maintenance and Repair:										
Equipment		500				500				
Furniture and Fixtures		1,000		345		655				
Renewal and Repairs		4,000		1,692		2,308				
Office Supplies		1,000		105		895				
Pest Control		400		360		40				
Prisoner Clothing		500		463		37				
Prisoner Hygiene		500		466		34				
Routine Medical		12,000		6,959		5,041				
Staff Uniforms		2,200		1,879		321				
Staff Travel		1,200		694		506				
Telephone		1,000		911		89				
Utilities		12,500		11,175		1,325				
Office Equipment		500		120		380				
Contracts with Other Counties-Juvenile		12,000		7,789		4,211				
Contracts with Other Counties		15,000		14,748		252				
Jailers Bond		51		51						
Miscellaneous Operating Expense		500		325		175				
Administration										
General Services:										
Bank Charges		150				150				
Liability Insurance		6,500		6,212		288				
Association Dues		300		300						
Contingent Appropriations:										
Reserve for Budget Transfers		24,507				24,507				

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
JAIL FUND (Continued)						
Administration (Continued)						
Fringe Benefits: County Contributions- Retirement Social Security Life Insurance Health Insurance Worker's Compensation	\$	7,633 11,231 600 9,000 7,300 606	\$	7,633 8,651 313 7,950 4,489 591	\$	2,580 287 1,050 2,811
Unemployment Insurance Total Jail Fund	\$	300,328	\$	218,407	\$	81,921
LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUND General Government Office of County Coroner:: Salaries- County Coroner Deputy Coroner Office Materials and Supplies Radio Repair Miscellaneous	\$	6,009 4,347 400 400 1,120	\$	5,510 3,985 246 1,087	\$	499 362 400 154 33
Protection to Persons and Property		1,120		1,007		33
County Fire Department: Fire Trucks Repair County Fire Runs County Fire Departments		1,500 12,000 10,000		1,017 8,800 10,000		483 3,200

	Final Budget		Budgeto Expend		Under (Over) Budget	
LOCAL GOVERNMENT ECONOMIC <u>ASSISTANCE FUND</u> (Continued)						
Protection to Persons and Property (Continue	ed)					
Drug Enforcement:						
Pennyrile Task Force	\$	2,150	\$	2,140	\$	10
General Health and Sanitation						
Pest Eradication:						
Materials		1,200		532		668
Solid Waste Collection:						
Director Salary		3,708		3,399		309
Solid Waste Equipment		12,600		12,526		74
Flood Control Project:						
Contribution		200		200		
Social Services						
Senior Citizens Program:						
Bus Driver Salary		9,322		8,033		1,289
Gasoline		4,091		4,091		
Bus Donation		3,319		3,319		
Cemeteries and Memorials:						
Pauper Burials		500				500
Roads						
Road Maintenance:						
Contracted Construction		10,000		10,000		
Crushed Stone and Gravel		10,000		10,000		
Materials and Supplies		8,449		8,449		

	Final Budget		Budge Exper	eted nditures	Under (Over) Budget	
LOCAL GOVERNMENT ECONOMIC <u>ASSISTANCE FUND</u> (Continued)						
<u>Airport</u>						
Airport Operations: Contribution	\$	1,000	\$	1,000	\$	
Debt Service						
Other County Liabilities: Lease-Purchase Agreements Interest		33,120		33,120		
Administration						
General Services: KY Coal Coalition Dues		250		250		
Contingent Appropriations: Reserve for Budget Transfers		11,964				11,964
Fringe Benefits: County Contributions-						
Retirement		1,543		1,372		171
Social Security		1,801		1,533		268
Life Insurance		432		280		152
Health Insurance		5,400		4,866		534
Worker's Compensation		873		873		
Unemployment Insurance		172		172		
Total Local Government Economic						
Assistance Fund	\$	157,870	\$	136,800	\$	21,070

	Final Budget		Budgeted Expenditures		Unde (Ove Budg	er)
GRANT FUND						
General Health and Sanitation						
Soil and Water Conservation: County Water Lines- Grant Funds	\$	990,000	\$	78,387	\$	911,613
County Funds		10,000		7,500		2,500
Total Grand Fund	\$	1,000,000	\$	85,887	\$	914,113
AMBULANCE FUND						
Protection to Persons and Property						
Ambulance Service:						
Ambulance Contribution Ambulance Capital	\$	34,450 25,000	\$	34,450	\$	25,000
Emergency Dispatch Service:						
Dispatch Contribution		50,000		50,000		
Telephone E-911		45,809		45,809		
Debt Service						
Capital Lease:						
Interest - KaColt		14,282		14,281		1
Administration						
Distribution to Other Government Agencies:						
Payment to Government Agency		287		137	· 	150
Total Operating Budget	\$	169,828	\$	144,677	\$	25,151

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
AMBULANCE FUND (Continued)						
Other Financing Uses: Borrowed Money- KaColt Capital Lease Ambulance Service Building	\$	15,000	\$	15,000	\$	0_
Total Ambulance Fund	\$	15,000	\$	15,000	\$	0_
OCCUPATIONAL TAX FUND						
General Government						
Office of Tax Administrator: Tax Refunds	\$	11,000	\$	8,497	\$	2,503
Courthouse: Renovation and Repairs		294,598		294,598		
Protection To Persons and Property						
Office of the Jailer: Jail Construction		76,616		76,616		
Fire Protection: Fire Truck		397,916		214,496		183,420
General Health and Sanitation						
Water System: Water Line Construction		10,000				10,000

	Fina Bud		geted enditures	Und (Ove Bud	er)
OCCUPATIONAL TAX FUND (Continued)					
Debt Service					
Lease: Interest on Lease - Fire Truck	\$	1,295	\$ 1,295	\$	
<u>Administration</u>					
General Services: Bank Charge		100			100
Contingent Appropriations: Reserve for Budget Transfers		211			211
Total Occupational Tax Fund	\$	791,736	\$ 595,502	\$	196,234
Total Operating Budget - All Funds	\$	4,246,435	\$ 2,695,919	\$	1,550,516
Other Financing Uses: Borrowed Money- KaColt Capital Leases- Courthouse Annex		11,000	11,000		
Ambulance Service Building		15,000	15,000		
Kentucky Advance Revenue Program- Principal		523,070	 523,070		
TOTAL BUDGET - ALL FUNDS	\$	4,795,505	\$ 3,244,989	\$	1,550,516

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



Honorable Van Knight, Caldwell County Judge/Executive Members of the Caldwell County Fiscal Court

Report On Compliance And On Internal Control
Over Financial Reporting Based On An Audit Of Financial
Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Caldwell County, Kentucky, as of and for the year ended June 30, 1999, and have issued our report thereon dated March 20, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Caldwell County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Caldwell County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be a material weakness.

Honorable Van Knight, Caldwell County Judge/Executive Members of the Caldwell County Fiscal Court Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than the specified party. However, this report, upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - March 20, 2000

CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS

CALDWELL COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1999

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS CALDWELL COUNTY FISCAL COURT

The Caldwell County Fiscal Court hereby certifies that assistance received from the Local Government Economic Development Program and Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Name

County Judge/Executive

Name

County Treasurer